



2019 SGA INTER-CLUB LEAGUE

ADMINISTRATIVE INSTRUCTIONS

1. GENERAL

- a. These administrative instructions do not form part of the Conditions of Competitions. They are given to facilitate the administration of the tournament.

2. SUBMISSION OF PLAYERS' NAMES

- a. Team Captains or a representative of the team shall submit the names of their players on the prescribed form to the Tournament Director, not later than two hours before the commencement of the first match for Legs played in the afternoon.
- b. If a Leg is played in the morning, the names must be submitted by 4 pm the day before. If due to medical reasons or other compassionate grounds, a player may be substituted not later than 30 minutes before the first match morning tee off time.
- c. Team Captains may, if they wish, submit these names to the Tournament Director up to one week before the date of the Leg. Names so submitted may be changed so long as the requirements in 2a & b are met.
- d. The names that have been submitted must be kept confidential by the host and may be revealed only 2 hours before the start of the first match.

3. ORDER OF PLAY

- a. The order of the play for the 1st Leg shall be played according to this order "Premier", "Senior", "A", "B" and "Ladies" Divisions. Thereafter, the order of play for subsequent Legs shall be rotated and the sequence will be pre-determined and given to all Ordinary Members. It is also available on the SGA website.
- b. Double barrel starts will be used with matches teeing off simultaneously on both nines.

Note: CGC will do a single tee-start.

- c. Players must stop playing once the outcome of the match has been determined.

4. REPORTING TIME

- a. Players shall report to the starter at least 10 minutes before their tee-off time to facilitate administration.

5. SUBMISSION OF SCORES FOR HANDICAP PURPOSES

- a. There will be no requirement to submit hole-by-hole scores or total adjusted scores into the SGA CHS.
- b. Rounds played during the ICL will not be recorded.

6. DUTIES OF ORDINARY MEMBERS HOSTING ICL

Ordinary Members hosting ICL matches shall:

- a. Nominate a Tournament Director;
- b. If one of the hosting club's staffs is a qualified SGA referee, the club may nominate him/her to SGA to be appointed as the official SGA Referee for the match;
- c. Determine Pace of Play timing with the maximum time allowed for the round including hole by hole allotted time for distribution to all players;
- d. Obtain the names of players from participating Ordinary Members;
- e. Provide range balls to players for warm-up;
- f. Provide a buggy to the non-playing Team Captain plus 3 extra buggies. Participating teams must ensure to strictly abide to the hosting club's rules and regulations and the proper use of the buggies;
- g. Collect the match results from players returning after their game and record it on the official results sheet.
- h. Ensure that both team captains of the opposing teams sign and acknowledge the results recorded on the official results sheet.
- i. Collate and send the results according to the prescribed form to SGA, Hon Sec SLGA and all Ordinary Members on completion of each Leg.
- j. Arrange F&B as follows:
 - i. Provide 2 bottled water per player every match.
 - ii. Provide a S\$20.00 coupon for each player for the aftergame reception. This coupon may be used individually or collectively by players to pay for the meal. This cost will be shared by SGA and the Hosting Club.
- k. Invoice SGA for a total of \$2400.00 plus GST (\$10 x 60 players x 4 Legs) for clubs hosting 4 legs and \$3000.00 plus GST (\$10 x 60 players x 5 Legs) for clubs hosting 5 legs.

7. SINGAPORE GOLF ASSOCIATION

SGA will:

- a. Appoint SGA Referees for the matches per leg.
- b. Approve and appoint the nominated staff of the hosting club to officiate the match as per item 6b.
- c. Collate all results received from all hosting Ordinary Members and update all Ordinary Members on final results after each Leg.
- d. Present trophies and medals to the winners as outlined in paragraph 18 of the ToC. The number of trophies and medals to be awarded will be as follows:

i. Overall Champion

- 1) Champion - 40 trophies (30 players + 10 reserves).
- 2) 1st RU - 40 silver medals (30 players + 10 reserves).
- 3) 2nd RU - 40 bronze medals (30 players + 10 reserves).

ii. Division Champions

- 1) Premier
 - A. Winner - 6 gold medals (4 players + 2 reserves)
 - B. RU - 6 silver medals (4 players + 2 reserves)
- 2) "A", "B", "Senior"
 - A. Winner - 9 gold medals (6 players + 3 reserves)
 - B. RU - 9 silver medals (6 players + 3 reserves)
- 3) "Ladies"
 - A. Winner - 12 gold medals (8 players + 4 reserve)
 - B. RU - 12 silver medals (8 players + 4 reserve)

Note: Additional trophies/medals can be ordered at the expense of individual Ordinary Members. The Ordinary members may order the additional trophies/medals directly from the supplier. Contact details will be provided by SGA.

- e. Organize a dinner cum prize giving ceremony after full completion of the ICL. Ordinary Members will be charged \$650 nett (amount to be confirmed) per table of 10 persons each. Each Ordinary Member take up at least one table. There is no limit on the maximum that an Ordinary Member can take.