



Singapore Golf Association

Office Address : No 249 Sembawang Road, Singapore 758352

Tel : (65) 6755 5976

E-mail: sga@sga.org.sg Website : www.sga.org.sg

Job Description – Singapore Golf Association High Performance Manager

1. To develop, create and implement elite athlete preparation environments and structures, which provide the best possible coaching, support service, daily training environment, sports science services and competition opportunities for our Singapore athletes.
2. Overseeing performances/trainings locally and internationally.
3. Assist, monitor and select the National, Development and Juniors Squads for both Men/Boy and Women/Girl.
4. Liaison with Sports SG/SNOC/SSI regarding the National High-Performance golf program policies and execution.
5. Co-ordinate administration requirements for representative teams and selected individual participation in Championships including all travel arrangements as required.
6. To identify as early as possible Singapore's most talented golfers and give them the best possible opportunities and manage local resources to fully develop their potential on and off the golf course.
7. Have a clear and integrated understanding of how each individual athlete is developing and how the limited funding is being spent (budget).
8. To have a close relationship with the athlete/home/college coach and work towards the best interest of the athlete (mental, physical, technical or emotional).
9. Collate and Submit end of overseas tournament reports covering players' performance and tournament financial report after every tournament.
10. Overlook and support in SGA's Tournament committee; assist in organizing SGA's main open tournaments.
11. Prepare and submit budgets, expenditure in aid of the High-Performance Program. Plan and budget for suitable local/overseas tournaments and camps.
12. Continue to foster good relationship with other National High-Performance Managers/coaches around the world. To bring in new ideas and stay updated/current with our customized High-Performance Program for Singapore.
13. The list is non-exhaustive and additional responsibilities may be added from time to time".

KPIs

1. Progress of squad members – improvements in scores and skills

Measured by:

Individual performance in tournaments

2. Timely submission of administrative documents to all stakeholders

Member of International Golf Federation, Asia Pacific Golf Confederation and ASEAN Golf Federation



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3. Proper management of budget
4. Effective management of players and parents